

ATTENDEE REGISTRATION FORM

Name (as preferred on nametag) _____

Institution _____

Business Address _____

City _____ State _____ Zip _____

Work Phone _____

Email _____

For TDD users, please use the Wisconsin Relay System 1-800-947-3529.

Check all that apply.

- First time attendee
- WLA Past President
- WLA Life Member
- Speaker
- Exhibitor

If you need special accommodations to fully participate, please describe your needs below.

REGISTRATION INFORMATION

- Register one name per form; registration is required to attend any function. Call the WLA Office (608.245.3640) for additional forms or information. Form also available at wisconsinlibraries.org.
- Submit one copy. Receipt will be available by accessing your member profile at wla.memberclicks.net.
- Cancellations received by April 16, 2025, will be refunded after the conference minus a \$25 cancellation fee. No refunds after April 16, 2025. Registration will close on April 16, 2025.
- Individual members of library associations of other states and members of Wisconsin Educational Media & Technology Association (WEMTA) may register at WLA member rates.
- You can join WLA by paying dues with your registration (see subtotals on next page).
- Libraries with an institutional membership in WLA may register one representative at the WLA member rate.
- Conference materials, including a Schedule-At-A-Glance are available at Registration. Conference materials are also available to download from wisconsinlibraries.org.
- Be sure to download the conference app to plan your conference schedule, connect with other attendees, and learn about our speakers. Download the Results At Hand app from the App Store or Google Play.
- LODGING: The conference hotel is the Oshkosh Marriott Waterfront Hotel & Convention Center, 1 North Main Street, Oshkosh, Wisconsin, USA, 54901. The WAPL conference rate is \$106.99 USD per night plus taxes and fees.* Hotel room rates based on single or double occupancy. A \$10 per night fee will be assessed for any additional occupants. The cut-off date for the conference rate is April 11, 2025.
- Conference Photo Release: WLA will take photos of attendees throughout the conference. These photos are for WLA use only and may appear on our website, newsletter, conference brochures, social media outlets, or other future WLA promotional material. This also includes photos uploaded using the WLA convention app. *By virtue of your attendance, you agree to usage of your likeness in such media.*
- For TTY users, please use the Wisconsin Relay System 1-800-947-3529.
- Please make checks payable to: *Wisconsin Library Association*
- Return this form with payment to: *Wisconsin Library Association, P.O. Box 6437, 112 Owen Road #6437, Monona, WI 53716.*

**WISCONSIN ASSOCIATION OF PUBLIC LIBRARIES (WAPL)
ANNUAL CONFERENCE
APRIL 30 - MAY 2, 2025
OSHKOSH MARRIOTT WATERFRONT HOTEL & CONVENTION CENTER**

ATTENDEE REGISTRATION FORM

FULL CONFERENCE

Full conference rate includes Wednesday evening buffet, breakfast, lunch, and breaks on Thursday, breakfast and lunch on Friday

- Registration is required to attend any function.
- Students are defined as full-time students enrolled in a library science/services program. Students are asked to share proof of enrollment (student ID with current date, copy of course registration, copy of class schedule).
- Non-industry guests are spouses, family members, and other guests who attend conference functions and who are not employed in the library sector.
- Only one representative from an WLA Institutional member may register at the member rate.
- Registration closes April 16, 2025.

	Early Bird (by 4/4/25)	Standard (by 4/16/25)
WLA Member Registration	\$315	\$335
Non-Member Registration	\$480	\$500
Friend/Trustee/Retiree Registration	\$265	\$285
Student & Guest* Registration	\$190	\$210
WLA Annual Membership Meeting only	\$235	\$255

REGISTRATION SUBTOTAL \$ _____

SINGLE DAY

THURSDAY ONLY

includes breakfast, lunch, and break

	Early Bird (by 4/4/25)	Standard (by 4/16/25)
WLA Member Registration	\$225	\$245
Non-Member Registration	\$355	\$375
Trustee/Library Friend/Retiree*	\$170	\$190
Students	\$140	\$160
Non-Industry Guests	\$160	\$180

FRIDAY ONLY

includes breakfast and lunch

	Early Bird (by 4/4/25)	Standard (by 4/16/25)
WLA Member Registration	\$205	\$225
Non-Member Registration	\$335	\$355
Trustee/Library Friend/Retiree*	\$150	\$170
Students	\$125	\$145
Non-Industry Guests	\$140	\$160

REGISTRATION SUBTOTAL \$ _____

DIETARY RESTRICTIONS

Please indicate any dietary restrictions below. WLA is committed to meeting special dietary and medically necessary needs, however, we cannot guarantee that Conference food service will accommodate every individual dietary request."

- Vegetarian/Vegan**
 Dairy
 Nuts
 Celiac/Gluten Free Sensitivity
 Eggs
 Garlic

Please list any additional food allergies:

SPECIAL EVENTS

- Opening Celebration Buffet**
Wednesday, April 30 | 5:00 pm - 7:00 pm
 Catch up with your colleagues, make new friends, and create new connections in a relaxed setting. Enjoy a buffet and a cash bar. Cost included with registration, but pre-registration is required.
- Networking Reception at the Oshkosh Public Library**
Thursday, May 1 | 6:00 p.m.- 8:00 p.m.
 106 Washington Avenue, Oshkosh, WI
 \$20.00 per person; pre-registration is required.

- Tour of the transformed Appleton Public Library**
Friday, May 2 | 2:30 p.m.
 Join us for a special tour of the newly transformed Appleton Public Library! Free, but pre-registration is required.

SPECIAL EVENT SUBTOTAL \$ _____

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CODE OF CONDUCT & CONFERENCE POLICIES

Please read the WLA Code of Conduct found here: www.wisconsinlibraries.org/code-of-conduct and the related [Policies Governing Conference Registration, Conference Attendees, Speakers and Presenters, and Exhibitors](#) linked on the same page.

I have read and agree to follow the WLA Code of Conduct while attending the WLA Annual Conference.

EXHIBITOR AND SPONSOR COMMUNICATIONS

Sponsors and exhibitors are provided a list of registrant names, titles, and organization names (as entered during registration). Opting in will by checking "Yes" below also provide them with your mailing address and business phone number as entered during registration.

Include my business phone number and mailing address for sponsor communications/

Conference Registration Subtotal \$ _____

*Membership Dues (\$3 per \$1000 of salary; \$50 min/\$250 max) \$ _____

Special Events Subtotal \$ _____

TOTAL ENCLOSED \$ _____

PAYMENT

Institution Check \$_____ Personal Check \$_____