

**WLA Support Staff and Circulation Services Section  
Board Meeting Minutes**

Wednesday, October 9, 2019

2:45 p.m. – 3:30 p.m.

Kalahari Resort & Convention Center

1305 Kalahari Dr,

Wisconsin Dells, WI 53965

**I. Call to order**

- The meeting was called to order at 2:45 p.m.

**II. Roll call**

- Present: Paula Stanton, Brendan Faherty, Chris Kalupa, Cynthia Arauz, Katie Ganser, Sam Vogel, Jen Cook; 4 library member attendees

**III. Approval of minutes from last meeting**

- The April 16, 2019 minutes were approved.

**IV. Open Issues**

- 2019 SSCS Conference Budget
  - The catering company from CVTC says we paid the bill from the date of the SSCS Conference on May 23, 2019, but Tom Klement from WLA has no record of payment being issued. As of right now, it is not marked as paid in the 2019 budget.
  - The number of attendees was incorrect on the budget sheet that was given to board members prior to this meeting. Paula will send out accurate attendance from the conference broken out into the categories accordingly.
  - Due to many free items and sponsorships, SSCS's budget for 2019 has a net gain of \$5,449.92.
- 2019 Leadership Recruitment Plan
  - The Board is looking for a Vice Chair and an Academic Director-at-Large for 2020.
  - There were 4 people in attendance who may be interested in joining the SSCS Board.
  - The Board felt that having their business meeting during a session of the WLA Conference was helpful with recruiting. They would like this to continue in future years.
- 2020 SSCS Conference
  - Location – The conference will be hosted in La Crosse. Cynthia is reaching out to the local technical college to see if the conference could be held there. If not,

the back-up plan is to use La Crosse Public Library.

- Budget – Jen reported that the SSCS 2020 Budget projects \$6,000 in budget revenue.
- Keynote/Theme – The board discussed going with the idea of “Supporting the Underserved” as the theme for 2020’s SSCS Conference. Cynthia has a few contacts in mind to reach out to including a social worker and dementia training ADRC people.
- Registration – The board is hoping the conference will be on May 21, 2020. With that in mind, we are planning on opening registration up in February. Paula/Cynthia should plan to put out a call for proposals starting in December and having them due at the end of January. This can be extended if needed. The prices should remain the same at \$60.00 for a WLA member, \$100 for a non-WLA member, and \$30.00 for a student.

#### **V. Next Meeting**

- Paula will send out a Doodle poll for the next meeting. It’d be beneficial to have the meeting in November.
- Paula/Brendan will send an e-mail to Hannah 2 weeks before the meeting date to get it set up via GoToMeeting.

#### **VI. Adjournment**

- The meeting was adjourned at 3:09 p.m.