

## WLA Support Staff and Circulation Services Section

### Board Meeting Minutes

Wednesday, December 13, 2017

2:00 p.m. – 3:00 p.m.

GoToMeeting

#### I. Call to order

- The meeting was called to order at 2:01 p.m.

#### II. Roll call

- Present: Nic Ashman, Chris Raulusonis, Sam Vogel, Brendan Faherty, Jennifer Williams, Crystal Schmidt, Jen Cook, Paula Stanton, Chris Kalupa
- Excused: Michelle Dennis

#### III. Approval of minutes from last meeting

- The minutes were approved.

#### IV. Open Issues

- Fall Newsletter
  - Sam sent out the newsletter on 12/20/2017 with pictures attached.
- 2018 SSCS Conference
  - Location
    - *Recap:* Next year's conference will be at UW-Baraboo/Sauk County in Baraboo, WI on Thursday, May 24<sup>th</sup>. We will utilize 2 classrooms, a lecture hall (for keynote) and a commons area (for lunch). The rooms are fully equipped with audio/visual equipment.
  - Budget
    - We should be under budget for the conference.
    - Crystal will reach out to SLIS and SOIS for sponsorships. She has already reached out to the McIntyre Library in Eau Claire where she works and will be receiving a \$100 sponsorship from there.
    - Crystal will ask UW-Baraboo if they'd be willing to sponsor. Nic will talk to Vince about sponsorship. Each of the board members was asked to reach out to their individual libraries for additional sponsorships.
  - Catering
    - *Recap:* We will be using Elite Catering for food throughout the day of the conference. Their website is <http://www.elitecatering.info/>. They have a variety of options. The board has chosen the Deluxe Continental Breakfast Buffet and Boxed Lunches, but will decide on snacks closer to the date.
  - Keynote/Theme

- Brendan has lined up Tracy Herold, Director of Dane County Library Service to be our keynote speaker. She is shaping her keynote to be about vulnerable leadership.
- The board should continue to think of people that may be interested in presenting at the conference and reach out to them.
- Brendan will send out a call for presenters.
- Theme ideas: Leadership Training, How Libraries are Changing

#### **V. Other**

- Jennifer reported that WLA is asking for specific dates of meetings for the different groups and committees so they can be added to the WLA calendar. She explained to the WLA Board that our group meets intermittently throughout the year. They recommended that the SSCS Chair let WLA staff know when our next meeting is as soon as the date and time has been determined.
- The WLA Leadership Orientation is on Friday, January 12<sup>th</sup> at DeForest Public Library. It is recommended the new board members attend if possible. Other SSCS Board members will be there as well.

#### **VI. Next Meeting**

- Brendan will send out a Doodle poll. The meeting will most likely take place in early February.

#### **VII. Adjournment**

- The meeting was adjourned at 2:30 p.m.