

## **WLA Support Staff and Circulation Services Section**

### **Board Meeting Minutes**

Wednesday, April 25, 2018

2:00 p.m. – 3:00 p.m.

GoToMeeting

#### **I. Call to order**

- The meeting was called to order at 2:05 p.m.

#### **II. Roll call**

- Present: Nic Ashman, Samantha Vogel, Crystal Schmidt, Brendan Faherty, Chris Kalupa, Jen Cook
- Excused: Paula Stanton, Michelle Dennis

#### **III. Approval of minutes from last meeting**

- The minutes were approved.

#### **IV. Open Issues**

- 2018 SSCS Conference
  - Programs/Speakers – Brendan has a tentative schedule that he sent out to all SSCS Board Members. Sam will update the webpage accordingly.
  - Sam will be getting the programs together and Middleton PL will be printing them.
  - Brendan will check with Paula about items for swag bags
  - Jen will reach out to Plumer about further marketing.
  - Nic and Crystal will be getting the beverages. Brendan and Chris will bring coolers.
  - Room monitors have been set. Brendan will send out to board members.
  - Registration and Sponsor tables will be set up upstairs. This is also where lunch will be.
  - Further items are addressed on the Duties list that Brendan sent to the board.
- 2018 WLA Election
  - Brendan will send out a call for candidates to the membership for the fall 2018 election. He is looking into what positions SSCS will need to be filled.
- Spring Newsletter
  - Sam is working on and will have to the board by Thursday, May 3.

#### **V. Next Meeting**

- The board will communicate through e-mail for further details about the conference.

#### **VI. Adjournment**

- The meeting was adjourned at 2:38 p.m.