



Title: Library Programming Coordinator
Closes: 6/30/2024
Start Date: Flexible
Salary: \$61,800 - \$67,825 Hiring Salary Range
Reports To: System Director
Location: Remote, System Offices, Library Sites

Qualifications:

- Four-Year Degree.
- Eight (8) years of professional library experience.
- Demonstrated experience planning and delivering library programming for youth, underserved, and adult populations.
- Demonstrated ability to communicate professionally and effectively with individuals, small groups, and large groups.
- Masters Degree in Library/Information Science from an ALA-accredited program is preferred.

Position Information:

The Library Programming Coordinator is responsible for providing member libraries and the communities within the service area of the [Prairie Lakes Library System](#) (PLLS) with outstanding service and consultation. With an emphasis on library services for youth and families, the Library Programming Coordinator will provide member libraries with professional consulting and coordination support in the areas of youth services, inclusive services, and adult services.

In this newly created position, we are looking for a dynamic candidate who will have the opportunity to build a strong program of support for the member libraries of PLLS in the above areas from the ground up. The Library Programming Coordinator will build relationships with member library staff, conduct library visits, facilitate conversations, distill trends of need, create system-wide programming, and facilitate idea sharing between member librarians.

About Prairie Lakes Library System:

PLLS is a federated public library system serving Southeastern Wisconsin. Formed in 2023 through a merger of two smaller library systems, we are engaged in an active process of organizational renewal. The service area of PLLS comprises the counties of Racine, Rock, and Walworth. The primary members of PLLS are 22 public libraries ranging from large urban to very small rural. PLLS maintains relationships with affiliate partner organizations such as school districts and senior living facilities and provides contractual services to other library system partners. PLLS currently maintains two office facilities located in Waterford and Milton, Wisconsin.

Benefits:

PLLS offers a comprehensive benefits package that includes generous paid time off (Vacation, PTO, Sick, and Holidays). PLLS also offers a variety of insurance options (Health, Dental, Vision, Income Continuation, Life, and Accident), as well as enrollment in the Wisconsin Retirement System.

To Apply:

First, view the complete job description on our [website](#). Then, send a cover letter, resume, and two professional references **via email** to jobs@prairielakes.info. We welcome questions, so please don't hesitate to contact Jeremy Erickson (Business Manager) at jerickson@prairielakes.info.